

HONEOYE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 11, 2013
7:00 PM IN THE SECONDARY LIBRARY

Board Members Present: Sally Blackmer, Patrick Freivald, Kyle Hubble, Ide Marshall, Nathan VanBortel, Grace Simonds-Vice President, and Keith Stumbo-President

Absent:

Others Present: David C. Bills, Superintendent
Jennifer Young, District Clerk
Barbara Overfield, District Treasurer
Karen Soanes, Director of Instructional Technology
Christine Antalek, Director of Curriculum, Instruction and Assessment
Michael Bastian, Elementary Principal
Michael Mead, Secondary Principal

14 additional community members/staff/students were present.

A quorum was present and notice was posted.

President Keith Stumbo called the meeting to order at 7:00 pm.

Pledge to the flag was led by President Keith Stumbo.

Motioned by Kyle Hubble, seconded by Sally Blackmer, to enter into **executive session** at 6:01 pm to discuss a matter leading to the appointment, promotion, discipline, dismissal, or removal of a particular person.

Motion carried 7-0

Motioned by Nate VanBortel, seconded by Kyle Hubble, at 6:58 pm to leave executive session.

Motion carried 7-0

No action was taken

PUBLIC EXPRESSIONS

None

KUDOS

- Sally Blackmer gave kudos to HCS graduates T. Aser, owner, and E. Schapp, Head Chef, of Brown Hound Bistro located in South Bristol; and to all involved in the recent shelter in place practice drill.
- David C. Bills mentioned that the musical Bye Bye Birdie was a terrific production; the grades 6-12 honor rolls were well represented; the student athletes continue to be great representatives of HCS; and the shift from fall to winter sports and activities.

SUPERINTENDENT REPORT

Food Service Update- David turned the meeting over to Cafeteria Manager, Sheila Lowe. Sheila provided the Board with a handout showing the student population and the average daily participation in the school lunch program. She reviewed the continued success with the Breakfast in the Classroom program, that the CORAL program is assisting with the morning program, cross training of staff members and training of substitutes, and she reviewed the continued financial difficulties within the cafeteria program. Sheila responded to questions from the Board.

Internal Audit- David turned the meeting over to Mike DeBotts from Raymond Wager, CPA, PC office. Copies of the internal audit for the year ending June 30, 2013 were previously provided to each member of the Board. Mr. DeBotts reviewed the Financial Executive Summary, and the Communicating Internal Control Related Matters Identified in an Audit for year ending June 30, 2013. He responded to questions and comments from the Board.

Upon the recommendation from the Superintendent, David C. Bills, the Board of Education of the Honeoye Central School District **accepted** the Audit Findings for year ending June 30, 2013 as presented by Mr. Mike Debott:

Motioned by Sally Blackmer, seconded by Patrick Freivald, to **accept** the internal audit findings presented by Mike DeBott for year ending June 30, 2013.

Motion carried 7-0

Policy 5410: Purchasing - 1st Read – David provided a copy of Policy 5410: Purchasing to the Board as a first read. Policy 5410: Purchasing will be brought back to a future Board meeting for a second read and adoption.

Superintendent Evaluation- Superintendent, David C. Bills, took this opportunity to notify the Board of Education, as per contract language, of their obligation to evaluate him each year of his contract and determine his salary for the following year prior to February 1. David recommended using time during upcoming meetings for this purpose.

Building/Department Updates- David turned the meeting over to the members of the Administrative Leadership team for informal and brief updates from their respective areas.

- Mike Mead gave updates on recent faculty and staff meetings; mid year testing schedules, proctor schedules; and on SLO and post assessment testing.

- Karen Soanes gave an update on the NYSCAPE Conference; she indicated that device wise HCS is in good shape; and she mentioned a technology survey that teachers are offering to students and that the tech department may meet with student council for further follow up to get student perspective on technology in the school.
- Mike Bastian mentioned the Elementary Holiday Concert; the kindergarten performance of A Rainbow Christmas; he gave updates on staff development, faculty meetings, teacher professional development sharing, and department/grade level budget planning.
- Christine Antalek mentioned that the January regents sheets have been ordered; the review of evidence based claims which showed where everyone should be vs where everyone is; and gave an update on SLOs and goals.

Board President Keith Stumbo dismissed members of the Administrative Leadership Team at 7:43 pm. Karen Soanes, Christine Antalek, and Michael Bastian left the meeting.

CONSENT AGENDA:

Motioned by Patrick Freivald, seconded by Grace Simonds, to **approve the minutes** from the November 6, 2013 regular meeting.

Motion carried 7-0

Motioned by Ide Marshall, seconded by Grace Simonds, to **approve the CSE minutes** dated November 6, 2013 and December 11, 2013.

Motion carried 7-0

Motioned by Grace Simonds, second by Ide Marshall, to approve the **July, August, and September 2013 Treasurer's Reports.**

Motion carried 7-0

A Comprehensive Budget Report was provided as information only.

PERSONNEL:

Upon the recommendation from the Superintendent, David C. Bills, the Board of Education of the Honeoye Central School District **approved** the following **Appointments:**

Motioned by Sally Blackmer, seconded by Patrick Freivald, to **approve** each of the below listed employees to a probationary position as a **Cleaner**. The start date is retroactive to November 4, 2013 and the rate of pay for this position is \$10.29/hour per HSSA Contract.

- Ray Bullis as a cleaner effective November 4, 2013 with a rate of pay of \$10.29/hour per HSSA Contract.
- Richard Mortenson as a cleaner effective November 4, 2013 with a rate of pay of \$10.29/hour per HSSA Contract.

A roll call was taken:

Sally Blackmer	Yes	Patrick Freivald	Yes
Kyle Hubble	Yes	Ide Marshall	Yes
Nathan VanBortel	Yes	Grace Simonds	Yes
Keith Stumbo	Yes		

Motion carried 7-0

Motioned by Ide Marshall, seconded by Grace Simonds, to **appoint** the following as **Coaches** for the 2013-2014 school year.

- Christopher Whipple as the Modified Lacrosse Coach Year 4/Step 1
- Ian Buckley as the JV Lacrosse Coach Year 6/Step 2

A roll call was taken:

Sally Blackmer	Yes	Patrick Freivald	Yes
Kyle Hubble	Yes	Ide Marshall	Yes
Nathan VanBortel	Yes	Grace Simonds	Yes
Keith Stumbo	Yes		

Motion carried 7-0

Upon the recommendation from the Superintendent, David C. Bills, the Board of Education of the Honeoye Central School District **granted tenure** to the following:

Motioned by Ide Marshall, seconded by Nate VanBortel, to **grant tenure** to **Bonnie Young** in the area of **Teacher Assistant** effective on January 6, 2014.

Motion carried 7-0

NEW BUSINESS/OLD BUSINESS:

Motioned by Ide Marshall, seconded by Grace Simonds, to **approve warrants:** #78, #81, #82, #85, #89, and #95.

Motion carried 7-0

Motioned by Ide Marshall, seconded by Patrick Freivald, to declare the below listed items as obsolete and to discard them.

- 1998 Glenco (McGraw-Hill) Algebra I, ISBN 0-07-822594-9, quantity 40

Motion carried 7-0

Motioned by Sally Blackmer, second by Ide Marshall, to **approve the Harter Secrest & Emery LLP invoice #602728.**

Motion carried 7-0

Motioned by Ide Marshall, seconded by Grace Simonds, to **approve** the **Contract with Rush Henrietta Central School District** invoice #060-14A.

Motion carried 7-0

President Keith Stumbo called for a break at 7:47 pm.

President Keith Stumbo called the meeting back to order at 7:52 pm.

CAPITAL PROJECT

Motioned by Kyle Hubble, seconded by Grace Simonds, to **approve** the below listed **invoices**.

- Clark Patterson Lee #44910
- Clark Patterson Lee #44919

Motion carried 7-0

Motioned by Sally Blackmer, seconded by Kyle Hubble, to **approve** the below listed **pay order**.

- ME Quinlan Electric, Inc. Application #7

Motion carried 7-0

Motioned by Grace Simonds, seconded by Patrick Freivald, to **approve** the below listed **change orders**.

- Thurston Dudek, LLC #PC-003
- Frank J. Marianacci, Inc. #3 Utility Work
- Frank J. Marianacci, Inc. #4R Utility Work
- Frank J. Marianacci, Inc. #5 Utility Work
- Frank J. Marianacci, Inc. #6 Utility Work
- M.E.Quinlan, Inc. #EC-011
- M.E.Quinlan, Inc. #EC-012
- Frank J. Marianacci, Inc. No. UC-002

Motion carried 7-0

Information:

A copy of the 2013-2014 Tax Collector Report was provided to each Board member as information only.

A copy of the Alumni Concert – Five Year Anniversary flyer was provided to each Board member.

President Keith Stumbo commented on an email that was received from a community member referencing a presentation from the August 14, 2013 Board of Education

meeting discussing physical education relative to grade point average. A correspondence will be mailed to the community member to acknowledge receipt of the email.

Motioned by Sally Blackmer, seconded by Grace Simonds, to enter into **executive session** at 7:56 pm to discuss to discuss a matter leading to the appointment, promotion, discipline, dismissal, or removal of a particular person and negotiations with a specific Association.

Motion carried 7-0

Motioned by Sally Blackmer, seconded by Grace Simonds, at 9:20 pm to leave executive session.

Motion carried 7-0

No action was taken

Motioned by Sally Blackmer, seconded by Patrick Freivald, to **approve** the **transportation** of one student to Lima Christian School for the remainder of the 2013-2014 school year.

Motion carried 7-0

Motioned by Kyle Hubble, seconded by Grace Simonds, to **approve** the **contract** with the Ontario County Sheriff's Department for **SRO Services** for the remainder of the 2013-2014 school year. The term for this contract will be from January 1, 2014 and end June 30, 2014.

Motion carried 7-0

Motioned by Nate VanBortel, seconded by Patrick Freivald, at 9:23 pm to **adjourn** the meeting.

Motion carried 7-0

Respectfully submitted,

Jennifer Young
District Clerk