

HONEOYE CENTRAL SCHOOL  
 DISTRICT OFFICE  
 Honeoye, NY 14471

- Building - Use Request
- Grounds - Use Request
- Bus - Use Request
- Equipment - Use Request
- Auditorium - Use Request

Group Name \_\_\_\_\_ Anticipated Attendance \_\_\_\_\_

Adult-in-Charge & Position \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

Building/Area(s)/Items Requested \_\_\_\_\_

Date(s) \_\_\_\_\_ Time: From \_\_\_\_\_ To \_\_\_\_\_

Special Equipment/Services Necessary and Quantity Requested \_\_\_\_\_

Purpose for This Use & Description \_\_\_\_\_

Fees to be Charged \_\_\_\_\_

I agree to be responsible for the safe and orderly conduct of the group above and associates thereof in attendance. I agree to assume full responsibility in personally seeing to it that all Honeoye Central School District policies, rules, regulations as well as New York State Education Laws and regulations are strictly adhered to by the group above and its associates.

I further agree that either I, myself, or the other undersigned person shall be present and actively supervising the group and its associates from the beginning of the activity until all such persons have left the school grounds. If neither undersigned person can be present to supervise, it is my responsibility to cancel the above activity and notify the school before the activity was to begin.

I agree to reimburse the Honeoye Central School District for any and all additional custodial costs as well as other expenses incurred by this activity.

In consideration of my participation in the Building Usage program of the Honeoye Central School District ("the District"), I \_\_\_\_\_ ("the Participant") hereby agree that the District shall not be liable for any damages arising from personal injury or property damages sustained by me in, on, or about the District premises resulting from or arising out of the use or intended use of the District facilities or equipment. I agree to assume full responsibility for any injuries which may occur to me in or about the District's premises, or while using or intending to use the District's equipment, including, but without limitation, any claims for personal injury or property damage resulting from or arising out of the negligence of the District, its agents or employees, or the negligence of any other persons present on the District's premises.

\_\_\_\_\_  
 Signature of Adult-in-Charge & Position Date

\_\_\_\_\_  
 Alternate Adult-in-Charge Date

Approved  Not Approved

Comments:

Item for Billing

\_\_\_\_\_  
 Building Usage Coordinator Signature Date

\_\_\_\_\_  
 Superintendent's Signature Date