

HONEOYE CENTRAL SCHOOL
BOARD OF EDUCATION
RE-ORGANIZATIONAL AND
REGULAR MEETING
JULY 13, 2016
6:00 PM IN THE LGI

Board Members Present: Andréa Badger, Sandra Hubble, Thomas Mann, James Sykes, and Keith Stumbo-President

Absent: Jessica Green and Patrick Freivald

Others Present: David C. Bills, Superintendent
Jennifer Green, District Clerk
Barbara Overfield, District Treasurer

0 additional community members/staff/students were present.

A quorum was present and notice was posted.

Keith Stumbo called the meeting to order at 6:00 pm.

Pledge to the flag was led by Keith Stumbo.

Motioned by Thomas Mann, seconded by Sandra Hubble, to nominate Andrea Badger as temporary chair.

There were no other nominations.

Motion carried 5-0

Newly-elected and re-elected Board members sign oath.

Jennifer Green administered the **Oath of Office to the new and re-elected Board Members.**

- Sandra Hubble
- James Sykes

Andrea Badger called for **nominations for Board President.**

Thomas Mann nominated **Keith Stumbo for President**, Sandra Hubble seconded the nomination.

There were no other nominations.

A roll call was taken on the nomination for Board of Education President:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Jennifer Green administered the Oath of Office to **Keith Stumbo, 2016-2017 Board of Education President.**

President Keith Stumbo called for **nominations for Board of Education Vice President.**

Thomas Mann nominated **Patrick Freivald for Vice President**, Andrea Badger seconded the nomination. Sandra Hubble nominated **Andrea Badger for Vice President**, James Sykes seconded the nomination.

There were no other nominations.

3 votes were cast for Patrick Freivald and 2 votes were cast for Andrea Badger.

Patrick Freivald will sign the Oath of Office at a later date.

Appointment of District Officers & Officials for 2015-2016:

Motioned by Andrea Badger, seconded by Thomas Mann, to appoint the following as **District Officers and Officials** for the 2016-2017 school year.

- Jennifer Green as the School District Clerk. The stipend for this position is \$6447.
- Barbara Overfield as the School District Treasurer.
- Internal Claims Auditor – Mike Bastian. The stipend for this position is \$3087
- School Tax Collector – Jennifer Green. The stipend for this position is \$2223
- Records Management Access Officer – Barbara Overfield

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to **appoint** the following as **District Officers and Officials** for the 2016-2017 school year.

- School Attorney – Ferrara Fiorenza PC (temporary appointment)
- School Physician – Thompson Health/Dr. Michael Foote
- School Census Enumerator – Deb Guli
- Purchasing Agent – David C. Bills
- Attendance Officer – Deb Guli

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, seconded by Sandra Hubble, to **appoint** the following as **District Officers and Officials** for the 2016-2017 school year.

- Records management Officer – Deb Guli. The stipend for this position is \$3100
- Extra-Curricular Auditor – Deb Guli
- External District Audit Firm – Raymond F. Wager, CPA Firm
- Internal District Audit Firm – Eldridge Fox
- Extra Classroom Activity Account Treasurer – Barbara Overfield \$4090

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to **appoint** the following as **District Officers and Officials** for the 2016-2017 school year.

- Title IX Compliance/Hearing Co-Officers – David C. Bills and Heather Paler \$2058
- Dignity Act Coordinator – Heather Paler \$1550 & Andrea Johnson \$1250
- Civil Service Appointing Officer – David C. Bills and Barbara Overfield
- Asbestos Compliance Designee – Gary Shaffer \$1645
- Financial Consultants – Bernard P. Donegan

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to **appoint** the following as **District Officers and Officials** for the 2016-2017 school year.

- Chemical Hygiene Officer – Dan Dalmat
- Section 504 Compliance Officer – Kimberly Bush
- American with Disabilities Act Coordinator – Gary Shaffer
- Liaison for Homeless Youth – Kimberly Bush
- After-School Library Monitor – Sandy Culver \$2676

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, seconded by James Sykes, to **appoint** the following as **District Officers and Officials** for the 2016-2017 school year.

- Representative to BOCES Board of Education – James Sykes
- Free/Reduced Priced Meals Review Officer – Sheila Lowe
- Substitute Caller – Deb Guli \$4373
- Chief Data Clerical Coordinator – Margaret Strong Pay is per HSSA Contract
- Director of Continuing Education – Jennifer Green

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

A Night Cleaner Team Leader and District Newsletter Coordinator will be decided upon at a later time.

DESIGNATIONS:

Motioned by Andrea Badger, seconded by Sandra Hubble, to designate the following for the 2016-2017 school year.

1. Official Bank Depositories (or as recommended by the District Treasurer)
 - Canandaigua National Bank - Honeoye Branch
 - Five Star Bank - Canandaigua Branch
 - First Niagara - (Credit Card Bank)
 - JP Morgan-Chase – Canandaigua Branch
2. Canandaigua National Bank to receive wire transfers of State Aid payment – Main Office, Canandaigua NY 14424

3. Regular Meeting Dates and Time:

Board of Education Meetings will be held as follow:

Meetings will be held at 7:00 pm in the LGI on the following dates

August 3, 2016	February 1, 2017
August 17, 216	February 15, 2017
September 7, 2016	March 1, 2017
September 21, 2016	March 15, 2017
October 5, 2016	April 5, 2017
October 19, 2016	April 12, 2017
November 2, 2016	April 26, 2017* Tentative BOCES BOE Election
November 16, 2016	May 3, 2017
December 14, 2016	May 16, 2017 Annual Vote
January 4, 2017	May 17, 2017
January 18, 2017	June 7, 2017

4. Official Newspaper – The Daily Messenger/Messenger Post

Motion carried 5-0

AUTHORIZATIONS:

Motioned by Andrea Badger, seconded by Sandra Hubble, to **approve** the following **authorizations** for the 2016-2017 school year.

- Apply for Grants in Aid (State and Federal) – David C. Bills
- Payroll Certification Officer – David C. Bills
- Approve Conferences, Conventions, Workshops, Attendance and Out of District Activities – David C. Bills
- Appointments for employment of substitutes, summer development and orientation, casual employees included in the budget, acceptance of services for volunteers or individuals paid by other organizations -David C. Bills
- Establish Petty Cash Fund – Currently \$100 District Office Barbara Overfield; \$300 Extracurricular- Barbara Overfield
- Designation of Signature on Checks in absence of treasurer – Board President
- Budget Transfers – Board of Education
- Sign necessary papers in the absence of the President – Vice President
- Mileage Reimbursement Rate same as IRS rate. Rate is currently .575/mile.

Motion carried 5-0

Motioned by Thomas Mann, second by Andrea Badger, to **re-adopt all policies** and code of ethics in effect during the previous school year.

Motion carried 5-0

END OF ORGANIZATIONAL PORTION OF MEETING

The regular Board of Education meeting started at 6:27 pm.

PUBLIC EXPRESSIONS

None

KUDOS

- Sandra Hubble gave kudos to the 5th grade market day and brought some items that were sold during the market.
- Keith Stumbo commented that the Class of 2016 Graduation ceremony went well.
- Thomas Mann stated that the parking lot and tennis courts look great.
- David C. Bills mentioned the start of Summer Academy and an upcoming Leadership Academy that the administrative team will be attending.

SUPERINTENDENT REPORT

Safety Plan -

Superintendent David C. Bills briefly reviewed the 2016-2017 Safety Plan and highlighted the updates that were made. He commented that this is the 1st read of the 2016-2017 Safety Plan which will begin the Public Hearing of the plan. The plan will be brought back to the Board for a final read and recommendation for approval at an August Board of Education Meeting.

Code of Conduct -

Superintendent David C. Bills briefly reviewed the 2016-2017 Code of Conduct. The 2016-17 Code of Conduct is being presented to the Board as a 1st read and will be brought back to the Board for approval at an August Board of Education Meeting.

This concluded the Superintendent Report section of the meeting.

CONSENT AGENDA:

Motioned by Thomas Mann, seconded by Andrea Badger, to **approve the minutes** from the June 8, 2016 regular meeting and the **CSE minutes**.

Motion carried 5-0

Motioned by Andrea Badger, second by Sandra Hubble, to approve the **April 2016 Treasurer Reports**.

Motion carried 5-0

A comprehensive budget report was provided as information only.

PERSONNEL:

Upon the recommendation from the Superintendent, David C. Bills, the Board of Education of the Honeoye Central School District **accepted** the following **resignations**:

Motioned by Andrea Badger, seconded by James Sykes, to **accept** the following **resignations**.

- Patricia Sliker as a Typist effective July 22, 2016.
- Jeff Orman as the Varsity Golf Coach effective June 30, 2016.
- Jeff Orman as the JV Tennis Coach effective June 30, 2016.
- Emily Gray as the Modified Volleyball Coach effective June 30, 2016.

Motion carried 5-0

Upon the recommendation from the Superintendent, David C. Bills, the Board of Education of the Honeoye Central School District **approved** the following **Appointments**:

Motioned by Sandra Hubble, seconded by Andréa Badger, to **appoint** the following **Coaches and Unpaid Assistant** for the 2016-2017 school year.

Andrea Badger motioned to table the appointment of the Varsity Girls' Basketball Coach.

COACH	SPORT	YEAR	STEP
Alana Graziano	Var. Volleyball	2	1
Sharon Lis	JV Volleyball	22	4
Lorri Campbell	Modified Volleyball	1	1
Don Gardner	Varsity Golf	4	1
TBD	JV Golf		
Bob Stewart	Var. Cross Country	21	4
Karen Emmerling	JV Cross Country	8	2
Erika Asquino	Mod. Cross Country	9	3
Grace Wood	Var. Girls Soccer	30	4
Craig Vary	Mod A Girls Soccer	5	2
David Helling	Var. Boys Soccer	3	1
Bob Taylor	JV Boys Soccer	26	4
Tonya Fox	Mod. Boys Soccer	12	3
Randy Yale	Elem. Girls Bask.	3	1
Randy Yale	Elem. Boys Basketball	3	1
Denise Maloney	Varsity Cheerleading	18	4
Kathy Karle-Walsh	J.V. Cheerleading	17	4
TBD	Mod. Cheerleading		
Pat Moran	Var. Girls I.T.	11	3
Bob Stewart	Var. Boys I.T	12	3
Trevor Gage	Var. Boys Bask.	7	2
Mark Hannan	JV Boys Bask.	2	1
Don Gardner	Mod. Boys Bask.	20	4
Emily Pettingill	JV Girls Bask.	2	1
Megan Trippi	Mod Girls Bask	6	2
Craig Vary	Bowling	5	2
Nick Pavio	Mod. Tennis	23	4
TBD	JV Tennis		
Don Gardner	Varsity Tennis	21	4
David Helling	Mod. Baseball	2	1
Mike Young	JV Baseball	6	2
Randy Yale	Varsity Baseball	2	1
Lorri Campbell	Mod. Softball	2	1
Ken Jarosinski	JV Softball	4	1
Solon Barnard	Varsity Softball	2	1
Zach Hammond	Mod A Lacrosse	3	1
TBD	Mod A Lacrosse		

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, second by Thomas Mann, to **appoint** the following:
Intramural Supervisors for the 2016-2017 school year.

NAME	POSITION	GRADE LEVEL	UNIT(S)
Bob Stewart	Supervisor Fitness Room	6-12	3 Units
Bob Stewart	Supervisor Functional Fitness	6-12	1 Unit
Pat Moran	Supervisor Fitness Room	6-12	3 Units
Pat Moran	Supervisor Functional Fitness	6-12	1 Unit
Shelley Leitten	Supervisor Fitness Room	6-12	2 Units
Ian Buckley	Supervisor Golf	6-12	1 Unit
Ian Buckley	Supervisor Lacrosse	6-12	1 Unit
Don Gardner	Supervisor Tennis	6-8/9-12	1 Unit
Don Gardner	Supervisor Basketball	6-8/9-12	1 Unit
John Lacitignola	Supervisor Table Tennis	6-12	.5 Unit
John Lacitignola	Supervisor Pickle Ball	6-8/9-12	1 Unit
Craig Vary	Supervisor Indoor Soccer	6-8/9-12	1 Unit
Lorri Campbell	Supervisor Volleyball	6-8/9-12	1 Unit
KB Storm	Supervisor Girl's Basketball	3-5	1 Unit
KB Storm	Supervisor Boy's Basketball	3-5	1 Unit
KB Storm	Supervisor Soccer	3-5	1 Unit
KB Storm	Supervisor Badminton	3-5	1 Unit
KB Storm	Supervisor Archery	3-5	1 Unit
KB Storm	Supervisor Tennis/Pickle Ball	3-5	1 Unit
Randy Yale	Supervisor Frisbee Golf	3-5	1 Unit
Rebecca Pezzimenti	Supervisor Lacrosse	3-5	1 Unit
Cindy Futter	Supervisor Floor Hockey	4-5	1 Unit
Cindy Futter	Supervisor Volleyball	4-5	1 Unit
Betsy Shaw	Supervisor Kickball	3-5	.5 Unit
Fran Gordner	Supervisor Kickball	3-5	.5 Unit
Mike Young	Supervisor Badminton	6-12	1 Unit
Tim Williams	Supervisor Kickball	6-12	.5 Unit

Total # Units = 30

The HTA Contract, currently in effect, stipulates each intramural full unit salary = \$375

$$\$375 \times 30 = \$11,250$$

The 2016-2017 HCS budgeted amount for intramurals = \$11,250

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, seconded by Thomas Mann, to **appoint** the following additions as **Elementary Summer Academy Staff** for the 2016 Summer Academy that will run from July 11, 2016 – August 4, 2016.

Substitute Teachers:

Judi Martin
Jennifer Gundy

Substitute Teacher Assistant

Jennifer Gundy

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, second by Sandra Hubble, to **appoint** the following as **Elementary Grade Level/Department Chairs and Extra Curricular Advisors** for the 2016-2017 school year.

Grade Level Department Chairs

- K/1 Lisa Militello
- Grades 2/3 Rebekah Krasinski
- Grades 4/5 Elin Orman
- Special Areas/AIS K-5 Megan Trippi
- Special Education K-5 Sara Tompkins

Extra Curricular Club and Activities Advisors

- Art Club Advisor K-5 Jennifer Stover
- Spelling Bee Advisor Alana Graziano
- Elementary Library Club Janelle Deal
- Elementary Ecology Club Scott Cipolla
- K-5 Student Council Advisor Rebecca Pezzimenti
- Elementary Musical Play Director Beverly Fisher and Cindy Futter

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

Motioned by Andrea Badger, second by Thomas Mann, to **appoint** the following as the **Middle School Student Council Advisor** for the 2015-2016 school year.

- Paul Rellstab as Middle School Student Council Advisor for the months of April, May, and June of 2016.

A roll call was taken:

Andréa Badger	Yes	Patrick Freivald	Absent
Jessica Green	Absent	Sandra Hubble	Yes
Thomas Mann	Yes	James Sykes	Yes
Keith Stumbo	Yes		

Motion carried 5-0

NEW BUSINESS/OLD BUSINESS:

Motioned by Andrea Badger, seconded by Thomas Mann, to **approve warrants:** #222, #223, #235, #236 and #238.

Motion carried 5-0

Motioned by Andrea Badger, second by Thomas Mann, to **participate in the Cooperative Bid with WFL BOCES for the 2016-2017 school year.**

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to approve the contract with **School of the Holy Childhood** for Music Therapy Services Clinic Treatment Program for the period of July 11, 2016-August 19, 2016.

Motion carried 5-0

Motioned by Thomas Mann, second by Andrea Badger, to **approve the invoices** listed below.

- **Harter Secret & Emery LLP** invoice #713202.
- **Ferrara Fiorenza PC** for the period through May 31, 2016.

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to **mail Certificates of Excellence** signed by the Board President and the Superintendent to each of the students that maintained a 95.0 or above average for the 2015-2016 school year.

Motion carried 5-0

Motioned by Thomas Mann, seconded by Andrea Badger, to increase the substitute pay rate for the following position.

- Substitute Bus Driver Rate from \$12.75 to \$14.29 effective July 1, 2016.

Motion carried 4 yes -1 no vote by Keith Stumbo

Motioned by Andrea Badger, seconded by Thomas Mann, to enter into **executive session** at 7:03 pm to discuss the employment history of a particular person.

Motion carried 5-0

Motioned by Andrea Badger, seconded by Thomas Mann, at 7:42 pm to leave executive session.

Motion carried 5-0

No action was taken

There was a question about the status of the alternative program being piloted at the Secondary School this coming school year.

There was a question about the history of enrollment and any rate of change that historically occurs in summer months.

Motioned by Thomas Mann, seconded by Andrea Badger, at 7:46 pm to **adjourn** the meeting.

Motion carried 5-0

Respectfully submitted,

Jennifer Green
District Clerk